

Readiness to Learn: Departmental Expectations

Approved

7 December 2011

The Department of Communication Studies faculty is committed to the success of our students. The following statement contains our expectations and requirements for students in our classes. As a college student, it is your responsibility to be actively engaged and involved in your education by being ready to learn.

Readiness to learn means that you will come to class with questions and insights and prepared to discuss the relevance and application of course materials.

Readiness to learn means all of the following (but is not limited to):

- 1) Being familiar with syllabus, assignment instructions, and course requirements
- 2) Attending class as scheduled, arriving on time, and remaining for the duration
- 3) Reading all assigned materials before class
- 4) Bringing thoughtful questions to class for discussion
- 5) Completing all assignments on time and submitting them as requested by the instructor
- 6) Checking E-Learning often for announcements and upcoming assignments and quizzes (in classes where applicable)
- 7) Taking notes during class discussions and form small study groups to help you prepare for quizzes and/or exams
- 8) Getting contact information (phone number, email) for at least two classmates who can provide an additional link to the class beyond the instructor
- 9) Completing all work in a way that is consistent with the honor code
- 10) Being attentive to rules of decorum as established by the instructor

Here are some campus resources to help you further with reading, study, and writing skills:

UA Center for Academic Success Workshops:

<http://www.ctl.ua.edu/CTLStudyAids/StudySkillsWorkshops/ReadingStudy.asp>

UA Writing Center:

<http://www.writingcenter.ua.edu/>